



NATIONAL DEVELOPMENT OFFICE

TWINNING PROJECT  
HU/2001/SPPII/01

"COMPLETING PREPARATIONS FOR MANAGEMENT OF EU STRUCTURAL FUNDS"

*Finalisation of programming and development of the capacity of the bodies identified as future Managing Authority and Monitoring Committee for the CSF and each of the Operational Programmes'*



Ref: JB 129 /2004

19<sup>th</sup> November 2004

To whom it may concern,

**Subject: Reference - Anglofon Studio KFT, Kecskeméti u. 13 Budapest, 1053.**

1 This letter is to certify that Anglofon Studio KFT held a contract to undertake translation and interpretation work on behalf of the SPP II Twinning Covenant between the Government of **Hungary**, represented by the National Development Office and the Government of the **United Kingdom**, represented by the Office of the Deputy Prime Minister. The contract with Anglofon Studio KFT was signed on 5 June 2003 and ended when the Covenant successfully concluded on 18 August 2004.

2 The objective of the Twinning Operation was to strengthen Hungary's institutional structures to achieve sound and efficient management of Structural Funds upon accession to the European Union and ensuring that the institutional preparations for the programming and management of Structural Funds were completed satisfactorily.

To this end the Twinning project helped to ensure that the administrative bodies to which the Hungarian Government had entrusted responsibility for the management, payment and financial control of the European Structural Funds were set up in complete conformity with EU requirements and integrate them within the existing Hungarian structures.

3 Anglofon Studio provided the translation and interpretation to the team of five



Resident Twinning Advisors (RTAs) from the UK and Ireland and also supported the visiting experts who were brought in to provide training and give advice.

4 The service provided by Anglofon Studio was at all times professional and their staff were helpful rising to many unreasonable demands for large volumes of work to be translated, long hours working and short time scales. The nature of the work was very varied and covered all aspects of economic development – business support, education, training, infrastructure development, sustainable development, IT support and Regional Development. The attached list includes the names of all the Anglofon Team who were used to help deliver the contract.

5 **Interpretation Service** (English Hungarian / Hungarian English consecutive and sequential.)

Regularly used for conferences, meetings and training sessions. High standard of service provided. Willing and co-operative team prepared to meet the demands of the job and to keep the participants informed about the work and proceedings. The regular team became an extension of our team and understood the content of the work (political and operational). I was very happy with the work of this team.

6 **Translation service** (mainly Hungarian /English)

The work involved translation of legal and technical documents eg public procurement legislation. The content was sometimes very complex and based on European legislation. Deadlines were often tight. The work produced was good or satisfactory and enabled the RTA team and expert advisors to work with and advise the Hungarian Government.

7 **Management and administration.**

A fairly large team of people were used to deliver this contract and Anglofon Studio management demonstrated a flexible and pragmatic approach to the work. The



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administration of the accounts was satisfactory.

Yours sincerely,

John W. Bedingfield

Resident Twinning Advisor – Team Leader

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